

Suggested Time Line

<p>8 Months Prior</p> <p>Plan a Job Strategy.</p>	<ul style="list-style-type: none"> • Who will be involved with job search? • What is the criteria for your ideal practice? • Where do you want to live? Urban, rural, suburbs, specific activities. • When would you like to start?
<p>7 Months Prior</p> <p>Prepare Your CV Identify References</p>	<ul style="list-style-type: none"> • Chronological Order with Most Recent First • Proofread, Proofread, Proofread - Have a second set of eyes • Have current contact information - Address, Phone and E-mail • Three References
<p>6 Months Prior</p> <p>Research Pre Application</p>	<ul style="list-style-type: none"> • Research licensing regulations and prescriptive authority laws • Submit application for state licensure and DEA • Check job boards • Use a reputable recruiter. Should be a member of NAPR • Visit www.alphamg.org
<p>5 Months Prior</p> <p>Apply</p>	<ul style="list-style-type: none"> • Submit Your CV • Include a Cover Letter specific to the Job • Include Professional References • Keep track of where your CV is sent • Schedule phone interviews
<p>4 Months Prior</p> <p>Interview</p>	<ul style="list-style-type: none"> • Schedule Time Off to Interview • Interview • Keep good notes on each opportunity • Send a Thank You note to each facility you visit
<p>3 Months Prior</p> <p>Compare Offers and Decide</p>	<ul style="list-style-type: none"> • Compare compensation, benefits, lifestyle and locale • Make a decision and celebrate • Establish a start date • Inform all opportunities of your decision
<p>2 Months Prior</p> <p>Start Credentialing Prepare to relocate</p>	<ul style="list-style-type: none"> • Complete all paperwork; licensure, credentialing, insurance panel, etc. • Stay in touch with your new employer • If relocating, start exploring housing options. • Check on-line, meet with a realtor.
<p>1 Month Prior</p> <p>Prepare to relocate</p>	<ul style="list-style-type: none"> • Start Packing. • Contact movers • Stay in touch with your new Employer • Follow up on credentialing and other paperwork • Confirm your start date
<p>Month of Start</p>	<ul style="list-style-type: none"> • Relocate, if needed. • Start Your New Position